

China Visa Canada Service
By Access Asia Tours
Mailing Address:
581 Hillcrest St. Coquitlam BC V3J 6N7
Tel: 1-604-522-2550; 1-800-788-1399
info@MyChinaVisa.ca www.MyChinaVisa.ca

<p>For Office Use Only: Date Received: _____ by _____ Return Shipping: _____ via _____</p>

Authentication Order Form

Applicant Name: _____

Phone Number: _____ **Email:** _____

Please check the boxes for services you request.

1) Certified Document Translation

We only use Canadian certified translators to translate your documents. Rates vary depending on document type, service type and content. Please ask us for details. Translation is not mandatory for Consulate authentication. Confirm with authority; otherwise, we can skip.

2) Lawyer Notarization (on first set) \$99

Only BC lawyers on file can notarize your documents without any delays. Our lawyer can expedite the service for all clients upon request within 2 business days or less. Please note BC government won't recognize lawyers from other provinces but BC.

3) Provincial Authentication (on first set) \$109

It is mandatory to have BC provincial authentication before processing authentication at the Consulate in Vancouver, so please check this if you also request Consulate authentication. It will take about 5-7 business days for provincial authentication.

4) Consulate Authentication (on first set) \$_____

For Chinese Consulate authentication, Type A document is for personal use, for example, employment or residency registration in China, while Type B document is for commercial use such as company registration. Below is the service fee and processing time.

Service & Process Time	Type A	Type B
Regular (4 business days)	\$131	\$222
Express (3 business days)	\$213	\$324
Rush (next business day)	\$293	\$385

5) Additional Set Authentication \$_____ X ___ (number of set)

If your documents are requested to be authenticated separately, it is \$229 for each additional set of authenticated documents processed with Regular service, while it is \$319 and \$349 for each additional set processed with Express and Rush service.

6) Criminal Record Check with Fingerprints \$369 without \$299

If you are now outside of Canada but need a Canadian police certificate with fingerprints, this service will include digitization of fingerprints, RCMP fee, RCMP certificate and shipping.

7) Document Return Shipping Fee \$ _____

Documents can be returned to anywhere in Canada and outside of Canada. Our discounted shipping rate is such: \$25 BC, \$30 AB/SK/MB, \$35 ON/QC, \$40 NL/NB/NS/PE, \$45 USA, \$80 China and please inquire us the cost for your shipping destination not listed.

8) Scanning Fee \$10

Usually your employer can expedite their process with scanned copies. We can email you scanned copies before shipping all documents back to you by courier.

*All prices listed include taxes and our service fees already.

Total Payment (add item 1 to 8): \$ _____

Please make your payment by *Interact* e-transfer to info@mychinavisa.ca.

Your Return Shipping Address

Name _____ Phone (_____) _____

Company _____

Address _____

City _____ Province / State _____

Country _____ Postal Code _____

Delivery Signature (Optional): Signature required (\$3) Deliver without signature

Sending Your Application

You can drop off your application documents to us or send all required documents to the following address by courier – FedEx, UPS, DHL, Purolator, or Xpresspost.

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